

Liberty Academy Charter School
K- 6th Grade Discipline Policy

Students at Liberty Academy Charter School are expected to act as examples and leaders in all settings. This includes making choices in accordance to the discipline policy, taking responsibility for their actions, and making sure these choices and actions do not infringe on the rights and freedoms of others. We see future leaders in our students and desire that experiences, programs, and opportunities provided at Liberty Academy will assist parents in helping young people learn skills and develop habits of interacting respectfully and sensitively with peers and adults - healthy skills which will serve them faithfully for life.

Minor Discipline -

- Disruption of class defined as anything that prevents others from learning.
- Minor damage of property.
- Rough play - such as hitting, pushing, tying up, kicking, poking, holding, etc.
- Swearing or hurtful language, written or spoken, being disrespectful or talking back.
- Inappropriate public display of affection or reference to such
- Gum
- Plagiarism
- Facsimile of a weapon.
 - a. use of any object as a weapon
 - b. fake weapons unless authorized for a school event
- Unintentional injury of another person

Procedures for Minor Discipline Category

First Offense -

- Student is notified of first offense.
- Teacher/mentor records student behavior.

Second Offense -

- Student is notified of the second offense.
- Teacher/mentor records student behavior.
- Teacher and student create student contract in a mentoring session defining expectations written in the student's own words, and signed by student and teacher.
- Teacher/mentor notifies the appropriate administrator and parents by phone, and makes them each a copy of the contract, mailing the copy to the parent.

Third Offense -

- Teacher notifies student and administrator of third offense.
- The administrator records student behavior and sets an appointment to review student contract with student in a mentor session. The administrator promptly contacts the parent by phone.

Fourth Offense -

- 1st Strike. Student sent immediately to administrator's office.
- Parents called in for conference and student placed on probation (students with IEPs or 504s will be treated accordingly)

Fifth Offense -

- 2nd Strike. Student sent immediately to administrator's office.
- Parent called in a second time for conference, and student is suspended (with Director's approval).

Sixth Offense -

- 3rd Strike. Student sent immediately to administrator's office.
- Parents contacted and student is expelled (with LA School Board approval).

Major Discipline - Students will be sent to the Administrator's office immediately for the following:

- Harassment (physical, sexual, verbal)
- R-rated swearing (f-word), comments, speech or lewd gestures
- Truancy (cutting classes)
- Stealing
- Hazing (in student clubs)
- Irreparable vandalism or destruction of property
- Possession of or use of computers for pornography
- Extortion
- Threats or any form of intimidation (bullying)
- Fighting (mandatory suspension)
- Deliberate injury of another person (mandatory suspension)

Procedure for Major Discipline Category

First Offense - 1st strike. Student will be reprimanded, placed on probation and parents called (students with IEPs or 504s will be treated accordingly).

Second Offense - 2nd strike. Second time to administrator; student will be suspended (with Director's approval).

Third Offense - 3rd strike. Third time to administrator; student will be expelled (with LA School Board approval).

Mandatory Expulsion will occur for the following:

- Carrying, bringing, using, or possessing a deadly weapon without authorization. A deadly weapon includes, but is not limited to, a firearm, loaded or unloaded; knife; bludgeon; or any other weapon or instrument which in the manner used or intended to be used, is capable of causing death or serious bodily injury. A facsimile weapon will also be treated in the same manner, and the student goes before the board.
- The sale, exchange, distribution, or gift of drugs or controlled substances, as defined by state law, including anabolic steroids and prescription drugs.
- The commission of an act which, if committed by an adult, would be robbery or assault, as defined by law.
- Use of or possession of tobacco, drugs or alcohol.

Media/Toys Category - Possession or use of cell phones, I-pods, tape or CD players, MP3, radio, electronic games or any other electronic media or Toys of any kind. These MAY NOT be used during school hours (8am-3:15pm).

First Offense -

Item is confiscated and given to office until the end of the day. Student is written up in the office, and they can pick up item there at end of day. Parent is notified by ticket given to student when they are written up. (Student is responsible to give the parent the ticket).

Second Offense-

Dress Code Discipline for all Grades -

First Offense - Student is sent to administrator's office, and student behavior is recorded; ticket is sent home, and dress violation must be fixed.

Second Offense - Student is sent to administrator's office, and student behavior is recorded; ticket is sent home, and dress violation must be fixed.

Third Offense - Student is sent to administrator's office, and student behavior is recorded; ticket sent home, and dress violation must be fixed. Parent is notified by phone, or letter is sent home.

Fourth Offense - 1st Strike. Student is sent to administrator's office, and student behavior is recorded; ticket is sent home and dress code violation must be fixed. Parent is notified by phone, or letter sent home. Student is put on probation.

Fifth Offense - 2nd Strike. Student is sent to administrator's office, and student behavior is recorded; ticket is sent home, and dress code violation must be fixed. Parent is notified, and student is suspended (with Director's approval).

Sixth Offense - 3rd Strike, Student is sent to administrator's office, and student behavior is recorded; ticket is sent home, and dress code violation must be fixed. Parent is notified, and student is expelled (with LA School Board approval).